

ROWAN UNIVERSITY
Fine and Performing Arts: Scheduling Application

PLEASE NOTE: Submission of this form does not constitute approval of your application. Applications are subject to review by the University's Office of Conference and Event Services: 256-5446. Classroom reservations must be approved by the Registrar: 256-4362.

NAME OF YOUR EVENT: _____

PURPOSE OF THE ACTIVITY: _____

FACILITIES REQUESTED: _____

DATE(S) AND TIME(S) REQUESTED: _____

LENGTH OF PROGRAM _____ SET UP _____ STRIKE _____

PRODUCTION REQUESTS:

STAGING: _____

AUDIO: _____

LIGHTING: _____

ADDITIONAL
REQUESTS: _____

CLIENT
NAME: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

Applicant's Signature: _____ *Date:* _____

FPA Approval: _____ *Date:* _____